

# Virginia Swimming Board of Directors Meeting Minutes

Sunday February 3, 2019 - 1:30pm  
Double Tree, Midlothian Virginia

## AGENDA

Call to Order at 1:30pm  
Consent Agenda

Bryan Wallin

- Treasurer Report
- Minutes from November Board Meeting
- Submitted Committee Reports

Motion to accept the Consent Agenda. Seconded, voted and approved.

Finance Division Reports

- Treasurer Report submitted
- Finance Committee Bill Geiszler

Will be conducting the internal review of 2017 Fiscal year during February.

Administrative Division Reports

- Executive Director submitted

Policy change reviewed for fines for unregistered swimmers being entered in meet. Fine is by occurrence per team. This should be clarified in policy language. The fine is \$50.00 per team per athlete. Terry seconded the motion for guidelines for accessing fees. This was voted on and approved.

- Technical Planning submitted

Jessica would like to know which weekend we will hold HOD Meeting so she can start planning. Possible dates are - Sept 28,29 or October 5,6. Awards weekend is Sept 21<sup>st</sup>, 2019. Convention is the first week in September. The HOD meeting will be held Sept 28,29, 2019.

Jessica reviewed dates for Championship meets for 2020:

Proposal is to have a week in between Regional and Senior Champs. Seconded-voted and approved.

8 and under Champs – February 8-9  
9-12 district Champs – February 14-16  
13 and over Regional Champs – February 21-23  
Senior Champs – March 5-8  
Age Group Champs – March 12-15

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Long Course – Proposed to change Senior champs and Age Group champs. Jessica would like to switch the order. Families did not like having to split up if they had swimmers in Seniors and Age Groups. Jessica would like to have Age Group Champs before Senior Champs. Senior Champs would be July 16<sup>th</sup>, and AGC would conclude by July 22-25, 2020.

Zones will be held Aug 5-8, so Age Group Champs needs to be completed July 26<sup>th</sup> at latest.

Proposed changes:

Summer Awards July 10-12

Age Group Champs – July 23-26

Senior Champs July 16-19

- Rules and Regulations report submitted

## Age Group Division Reports

- Age Group Committee Drew Hirth  
Ready to go for March. Things have gone smoothly with District Champs meets. Committee was open to feedback from clubs if the format did not work. Drew has asked AG committee to be eyes and ears across the state. Will discuss progress in April.
- Disability Committee report submitted
- Zone Team Manager Maureen Tolliver

We are underway for 2019!

## Senior Division Reports

- Senior Committee Steve Hennessy

Senior Champs meet announcement went through major revision in set-up. Got feedback each time he sent out meet information. Looking forward to sending out the schedule long before April. Did decide to hold current qualifying times through 2020. Plan to publish new times in 2019, which would be good starting in 2021. Quad changeovers for qualifying times. Open business – modifying the reimbursement amounts and criterion. No recommendation for the Board at this time. This is an ongoing discussion, and will require a HOD vote in April.

- Diversity Committee report submitted

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## Operational Risk Division

- Operational Risk Committee Report report submitted

We have reported almost twice as many accidents this year as we did last year. The wrap up in November– 10 occurrences in November and 9 were head injuries. Three went to hospital and one was a concussion. Gordon brought Hammerhead caps for teams to see and possibly test. In Virginia over 90% of accidents are occurring during practice. National average of accidents occurring in practice is about 60%. Steve asked for more specific information on type of accidents in Virginia, and was told those reported were mostly head injuries. Steve does feel we are doing a better job of reporting. Coaches have heightened awareness of head injuries and are more vigilant now.

Have brought back the Ben Hair open water meet. This meet will be in June at quarry at Virginia Tech.

- Safe Sport Committee Maureen Tolliver

Maureen went to Colorado for Safe Sport Leadership conference. Club recognition for those that are Safe Sport certified – this is optional now. USA Swimming would like every club certified. Maureen suggests every club have a Safe Sport Coordinator. Sexting is currently the number one violation.

Athlete Committee Sara Gaston

Has been working on online voting with Mary. Plan is to open voting for two weeks.

Coaches Committee Mike Salpeter

Anthony Pedersen of Rays will attend leadership summit. Looking for recommendations on who to send to women's leadership conference.

## Old Business

- Endowment Task Force - No report at this time.
- Sponsorship Task Force – No report at this time.

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## New Business

- VSI Policy- L Sanction and Approval Process

Kevin reviewed the changes (clarifications) that he will be putting forth at HOD meeting regarding fines and timelines for meet announcements.

April 28<sup>th</sup> – HOD Meeting

March 29<sup>th</sup> – publish new Bylaws for 30 day review process.

- Required LSC Bylaw Template Discussion

USA Swimming has adopted new By-laws template. We must have all our bylaws in this template form. In April at HOD meeting we would like to have the new structure in place. Nominating committee needs to know if there are any new positions. Kevin likes the new structure – much easier to find information. Streamlines BOD and allows them to focus on governance and now get bogged down in committee business.

Kevin has gotten together with Mary, Bryan and John and come up with some suggestions for new positions and a new structure of BOD. There is not enough time to review each by-law line by line. Kevin reviewed a table showing the existing positions and the suggested changes for the next BOD. This streamlines the BOD. Currently have 22 voting members – new format would have only 15 voting members. We currently have an Executive Committee – if we make the BOD smaller, we would not need an Executive Committee. Reviewed committees and coordinator positions. We are required to have certain committees within by-laws.

Steve proposed we accept the framework, which has been proposed today. Seconded by Bill – voted on and approved.

Straw polls were conducted at meeting to answer a few of the questions within this proposal:

- It was decided that we would have a Governance Committee, which would encompass the job of nominating committee.
- 3 year term with nine members for Governance Committee.
- Also voted on a 2 year term for board members.

Kevin will send out the changes for everyone to review and create a deadline for feedback with questions and concerns. Kevin feels we should come to a consensus among the BOD before presenting it to the HOD.

Governance Committee – we do not currently have one. Can have a Nominating Committee and a Governance Committee, or these two can be combined. Proposal to have one committee to accomplish both goals. How many people are on this committee, and how long are they elected for? Kevin suggested to have 3 people appointed for 3 year terms – 9 people total.

- VSI Procedures- Practices for Air and Water Quality- WTF Form, Air and Water Quality Questionnaire discussion.

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In attendance:

Ashby Marcey, Bryan Wallin, Drew Hirth, Mary Turner, Bill Geiszler, Bob Rustin, Jessica Simons, John Stanley, Mike Salpeter, Maddie Wallin, Emily Fagan, Maureen Tolliver, Gordon Hair, Dan Demers, Kevin Hogan, Jenny Ryniewicz, Jack McCann, Sarah Gaston, David Strider

Adjournment 4:50pm

DRAFT